



SOFTBALL NSW

ABN: 76 489 769 723

Blacktown International Sportspark

Eastern Rd, Rooty Hill, NSW, 2766

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Softball NSW Return to Play Resources

ASSOCIATION CHECKLIST

The resumption of Softball activity should not occur until appropriate measures are implemented to ensure the safety of all Softball members.

This checklist will provide Clubs and Associations with a basic tool to assist with risk assessment and mitigation strategies so you can safely return to play Softball in a COVID-19 environment.

It is essential that you educate and inform your volunteers and members of the risk mitigation strategies.

Please supply appropriate Guidelines to volunteers and members to ensure the required behaviours are followed. You should also display appropriate education materials throughout your facility.

For more information about Softball NSW's COVID Resource Library visit <https://nsw.softball.org.au/covid-resources/>

ORGANISATIONAL CONSIDERATIONS:

- | | |
|---|-----------------|
| 1. Is the Association clear on its role in the return to Softball planning and implementation process? If not, contact Softball NSW. | YES NO |
| 2. Has the Association adopted and implemented a COVID-19 Safety Plan aligned with the AIS Framework for Rebooting Sport in a COVID-19 Environment, government restriction measures and any Public Health Order? | YES NO |
| 3. Has the Association appointed a COVID-19 Safety Coordinator to: <ul style="list-style-type: none">• Coordinate delivery of your Associations COVID-19 Safety Plan• Help drive its compliance where necessary• Be available for members and participants to ask questions relating to return to Softball• Be available to Government, Softball NSW, Public Health and other authorities? | YES NO |
| 4. Has the COVID-19 Safety Coordinator been provided with COVID-19 infection control training? (Further advice will be provided when available by Softball NSW). | YES NO |
| 5. Have volunteers within the Association been provided with the information, instruction and training as necessary to perform their roles in relation to the COVID-19 Safety Plan. | YES NO |
| 6. Has the Association facilitated and promoted mental health and wellbeing support services for employees, volunteers and participants? | YES NO |



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OPERATIONAL CONSIDERATIONS:

ACCESS TO INFORMATION

7. Has the Association identified and adopted the use and prominent display at playing facilities, entry and exit points, official COVID-19 campaign resources highlighting: **YES | NO**
- Maintaining 1.5m physical distancing
 - Maintaining hand hygiene practises
 - Respiratory hygiene practises &
 - Encouraging the download of the COVIDSafe app?

COMMUNICATION & STAKEHOLDER MANAGEMENT

8. Has the Association identified an appropriate communication channel to disperse information to the Softball community on: **YES | NO**
- Advising on hygiene behaviours that will reduce risk of transmission.
 - Not attending training and/or games if unwell, if exposed to a person with COVID-19 in the preceding 14 days or if they are an "at risk" individual due to age or medical condition?

PERSONAL INFECTION CONTROL

9. Has the Association developed protocols for management of: **YES | NO**
- Illness in athletes and other participants
 - a person, if exposed to a person with COVID-19 in the preceding 14 days or if they are an "at risk" individual due to age or medical condition
 - Individuals returning to Softball after a COVID-19 infection?
10. Has the Association adopted a system to record and store COVID-19 infection related data? **YES | NO**

FACILITIES

11. Has the Association been in consultation with facility/venue owners (e.g. Local Council, etc.) to review all Association and facility/venue owners COVID-19 related management plans? **YES | NO**
12. Has the Association considered the following Bar/canteen arrangements? **YES | NO**
- Implement queuing requirements.
 - Implement low risk menu options to lessen direct food contact.
 - Encourage "tap & go" rather than handing cash.
 - Implement hygiene measures including sanitiser at point of sale, gloves and masks for staff and consider protective physical barrier/shields.
13. Has the Association considered any necessary changes to: **YES | NO**
- Venue and facility access? Specifically, physical distancing protocols to be used in shared facility spaces such as:
 - Changerooms/toilets.
 - Spectator viewing areas.
 - Entrance foyers, corridors and clubrooms.



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ARRIVAL & DEPARTURE

14. Has the Association managed venue entries and exits to limit the risk of overlap and congestion? **YES | NO**
15. Has the Association and Clubs advised their members not to arrive in groups e.g. carpooling? **YES | NO**
16. Has the Association and Clubs advised members they are to arrive just in time for training/game and leave immediately after i.e. "get in, train/play, get out"? **YES | NO**

ATTENDANCE

17. Has the Association considered the following in relation to attendances at Softball training and games: **YES | NO**
- Only essential participants should attend Softball training and games, i.e. players, coaches, game officials, venue staff and other volunteers involved in the operational side of the venue.
 - Restriction of one parent/guardian for children. No spouses, children or family members of adult players to attend. Where possible, parents can be encouraged to stay in their car during activities.
 - No sharing of equipment.
 - Maintain an Attendance Register for all training and games/events, including venue entry and exit times.
 - Promote preventative actions amongst participants and spectators, by leading by example, challenging poor behaviour, educating spectators in a supportive way, signage and regular announcements.

PREVENT

18. Has the Association considered competition formats, game rules and scheduling for all cohorts e.g. **YES | NO**
- Amend fixtures and training days/times to reduce in-person contact.
 - Scheduling more time between games/training sessions for all attendees to safely arrive and exit venue.

TRAINING & PHYSICAL DISTANCING

19. Has the Association reinforced with members: **YES | NO**
- That when attending training and games/events, they are to adopt the "Arrive, Train/Play, Leave" protocol?
 - That they are to shower with soap and get dressed to train/play at home, and shower post training/playing at home on completion?
 - On-Diamond protocols in relation to maintaining distance including:
 - No huddles or sitting in changerooms together if they are permitted for use.
 - No shaking hands, high fives etc.
 - No sharing of electronic devices such as phones, or other technology if filming training or games.



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20. Has the Association communicated that:

- Physical distancing be used in training and field space managed appropriately to ensure where possible 4m squared per person.
- The association has supplied sanitising stations for each training group to access.

YES | NO

HYGIENE

21. Has the Association promoted to their members good hygiene practices, such as:

- Regular and thorough handwashing.
- Encourage them to carry hand sanitiser.
- Covering a sneeze and cough with elbow or a tissue.
- Avoid close contact with people who are unwell.
- No touching of eyes, nose or mouth.
- No spitting or clearing nasal/respiratory secretions on turf/diamonds.

YES | NO

22. Has the Association provided hand sanitiser dispensers in prominent places around the facilities, such as: entry points, sign-in desk, change rooms, toilets or canteens?

YES | NO

23. Has the Association provided bins and encouraged used tissues to be disposed of immediately in the bins?

YES | NO

24. Has the Association implemented a system of cleaning within the facility such as wiping down door handles, light switches, kitchen/canteen surfaces, toilets, sinks, phones, cash registers, dugout benches, gates, scoreboard controls and any other high touch areas with disinfectant?

YES | NO

25. Has the Association developed a system to ensure that PPE is always available, hand sanitiser dispensers are always full and other cleaning products are always in stock.

YES | NO

VOLUNTEERS

26. Has the Association considered:

- A roster for volunteers so they can be rotated in such a way that limits their number of in-person contacts.
- Alternative work assignments for volunteers who are at an increased risk of complications from COVID-19?

YES | NO

MANAGEMENT OF UNWELL PARTICIPANTS

27. Has the Association:

- Identified a space, which is well signed, to isolate participants that become unwell at the facility and cannot leave immediately.
- Considered the personal protective equipment required for such a space and the training required of the employee or volunteer responsible for that person.

YES | NO

COMPLIANCE

28. Has the Association considered whether they will sanction individuals for non-compliance with any protocol or law? This can be considered in conjunction with facility partners such as the Local Council.

YES | NO